



## BFDC 2020-2021 Policies

### **Tuition**

BFDC's 2020-2021 Season is a double semester of programs running 10 months in length from September 2020 to June 2021. Monthly tuition is calculated on a credit system(based on the number of hours a student is in class). Tuition is due the 1st of each month and \$15 late fees are assessed on the 7th to unpaid accounts. To reserve a spot in class the 1st months tuition and \$20 registration fee are due at time of registration as space in class is limited. If you are enrolled in autopay it will process on the due date. A \$35 fee will be applied to any account that has a returned check. Tuition rates can be reviewed online.

### **Attendance/Closures**

Class attendance is very important as all our youth programs are progressive. However, we do realize that emergencies happen. We ask that if students need to miss a class please contact our studio beforehand so we may inform their teacher. During the year when students are finishing class projects, an absence may require a teacher to alter their class syllabus for the day.

Closures for holiday, spring break and more are listed on our website.

Cancellation: Classes must have a minimum of 4 students. BFDC reserves the right to cancel or combine classes due to lack of enrollment.

Faculty/Substitutes: BFDC reserves the right to use company approved substitute teachers when needed during the season.

### **Facility lobby Operations**

BFDC lobby will be open only for registered students during the upcoming season.

Administrative staff can serve parents/students through phone and drive up car service. We ask that if payments can be made online/cash app please do so. Please contact us if other arrangements are needed.

### **Seperate entrance/exits for students and teachers**

Example: Students who have class in Studio B will use that studio's independent entrance to enter and exit class to avoid lobby use and assure proper social distancing from other classes. (Studio assignments will be emailed to students and posted on website)

-Parents be prepared to bring your student(dressed for class) to their studio door and release them to their teacher. Students will be able to change their shoes upon arrival in their classroom.

### **Parent Virtual class view & parking lot assignment**

-Parents/Guardians can use class links to virtually view students while in the classroom as our facility lobby will open for registered students only this upcoming season.

-To ensure class dismissal and social distancing parents will pick up their student in the parking lot closest to their studio door

### **Social distancing in class**

-Students(Drama club, Vocal & Dance) will use "placement dots" to designate their spaces and ensure social distancing while in class.

-Students(Sew/Design, Fashion & Journalism) will have individual desks available to designate their spaces and ensure social distancing while in class.

-We ask that students wear masks for entering and exiting the building but they will not be required during exercise.

### **Cleaning, Sanitation & Bathroom use**

We will limit public bathroom access this season so that we may continue our cleaning schedules and they remain available for registered students and staff to use them.

Our facility will continue to be regularly cleaned and sanitized between classes. Each classroom will be equipped with its own cleaning supplies and hand sanitizer.

### **Students with special needs**

5 students will be admitted per class to allow for the space of buddies/therapists that attend with them. RSVP will be required via our website or phone

"Placement dots" will be used for social distancing and to designate their spots

We look forward to continuing to navigate through this pandemic both safely and transparently with you. Please feel free to reach out to us with any questions or concerns at 757-328-3151